

General School Administration

Succession of Authority

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall follow a succession plan, developed by the Superintendent and submitted to the School Board.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 3:30
(Chain of Command)

Adopted: August 17, 2017

Memo

To: Minooka Community High School District #111 Board of Education
From: Kenneth C. Lee
Date: October 17, 2018
Re: SUCCESSION PLAN

Per BOE Policy 3:70, the Superintendent is to submit a succession plan to you in the event that I am absent or temporarily unavailable.

The succession plan submitted is as follows:

- Kenneth Lee
- John Troy
- Ron Kiesewetter
- South Campus-Jamie Soliman Central Campus-Matt Wikoff
- If an assistant principal at their respective campus is unavailable, I would suggest that the next step would be to contact the assistant principal at the opposite campus.

I believe this to be a sufficient succession plan in case of my absence. If you would like for me to add additional names, feel free to let me know.